



# JAMES PLATT

## INFORMATION TECHNOLOGY



### SUMMARY

Resourceful, observant, detailed and communicative IT professional with 10+ years experience implementing popular technologies and applications.

Focused on helping others understand available options and the tools necessary to implement and maintain workflows.

### SKILLS

- Project lifecycle management - from vendors to employees
- Requirements analysis
- Documentation
- Communication
  
- HTML, CSS, JavaScript, SQL
- WordPress, Google Sites
- Google Admin, MS Apps
- Git, Github Workflow
- Jira, Salesforce, tracking CMS'

### CONTACT DETAILS

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(530) 913 1980

Website:  
<http://jtplatt.com>



### EXPERIENCE

#### FREELANCE TECHNOLOGY SUPPORT

James Platt Consulting | 2021-present

- Since the pandemic began, I've worked remotely with clients on implementing a wide range of solutions for their small businesses. I've managed various contractors for more advanced work.

#### TECHNOLOGY TEACHER (HIGH SCHOOL)

ARISE High School, Amethod Public Schools | 2017 - 2020

- In addition to core subject teaching (Math), I taught elective computer science and introductory technology classes. I created my own curriculum based on California state standards.

#### PROJECT MANAGER/WEB DEVELOPER

Thismoment Inc., CodeKings Inc. | 2013 - 2017

- Through 3 company acquisitions over 4 years, I performed whatever necessary to complete projects. Hired as a Jr. Web Developer, I managed teams of up to 10, while also analyzing requirements, writing and pushing code. Duties included: new employee training, project management, documentation, and client onboarding.

#### BUSINESS SYSTEMS ANALYST/QA

GFI Group LLC, Intuit Inc. | 2007 - 2013

- On Wall Street, I acted as the bridge between the front office and the back office by documenting and designing systems solutions through to project completion. I also tested systems.

### EDUCATION

#### UC SANTA CRUZ

Bachelor's in Business Management Economics  
Graduated June 2002 | GPA: 3.45

#### ORANGE COUNTY DEPT. OF EDUCATION

Dual subject CTE (Career Technical Education) Credential:

- Information and Communications Technologies
- Business & Finance

Cleared February 2022